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TO : Chief, Intelligence School

DATE: 6 August 1957

FROM : Chief, Administrative Training Faculty

SUBJECT: Weekly Report No. 32, 30 July - 6 August 1957

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1. The Logistics Manual has been returned to this office with official approval of the Office of Logistics. It will not be possible to take any further action on this Manual until [] of the CI Staff returns from a three week vacation.

2. Three of the Tradecraft tests used in Operations Support have been revised by the staff. 25X1

3. The film "House on 92nd Street" was reviewed by the staff and it is anticipated that it will be used as a replacement for "Undercover." The staff will start working on this script in the near future. 25X1

4. The Career Preference Outlines of [] and [] have been discussed with [] and will be forwarded to him. 25X1

5. A request was received through [] office of Registrar, for tutorial cable writing training for an individual who has been in the Agency for seven years, is going overseas, and has not taken any courses in the Office of Training. It was unfortunate that we were unable to meet this request due to the current work load of the staff. 25X1

6. [] attended the Finance Staff meeting. 25X1

7. [] had a conference with [] OTR Registrar, relative to "on the job training programs" of the Office of Personnel.

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